



Lee/Ogle Regional Office of Education

*Reaching Out to Educate
...inspire and achieve...*

Amy Jo Clemens, Regional Superintendent
Paul J. McMahon, Assistant Regional Superintendent

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2011 Paper Bid

Paper Order Terms of Agreement

Please read the following terms of the Paper Order Agreement, sign & fax to (815) 652-2053

I understand that:

- I am entering into an agreement with the Lee/Ogle Regional Office of Education.
- I am obligated to purchase this minimum paper order in the quantities and specifications I submit. I can increase quantities for the final order.
- I will honor the decision of the Lee/Ogle Regional Office of Education in the award for the winning vendor.
- I am obligated to accept the vendor's brand of paper and color pallets as noted in the order.

To acknowledge acceptance of the Terms of Agreement, this page must be printed, signed, and faxed to:

Lee/Ogle Regional Office of Education
Attention: Michele Hopp
Fax: 815-652-2053

Approval:

Signature

Title

District/Office

Telephone

Fax